

# City of Centreville

## Building Permit Application



Building Permit Number      Date Applied      Building Official Name/Signature

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**Office Use Only**

### Site Information

Name		Zoning District:	
Address			
Lot Area	Frontage	Proposed Use	Property Dimensions
Sewage Disposal <input type="checkbox"/> Municipal <input type="checkbox"/> Septic		Owner is required to show executed service agreement or health department certificate before permit will issue	

### Description of Proposed Work (Check All That Apply)

<input type="checkbox"/> New Construction	<input type="checkbox"/> Existing Building	Owner Occupied	<input type="checkbox"/> Repair(s)	<input type="checkbox"/> Alterations	<input type="checkbox"/> Addition
<input type="checkbox"/> Demolition	<input type="checkbox"/> Accessory Bldg	Number of Units _____			
Brief Description of Work:					

### Estimated Construction Value:

Item	Estimated Costs (Labor & Materials)	Official Use Only:
Building	\$	Building Permit Fee: \$
Electrical	\$	Check No. Check Amount: _____
Plumbing	\$	<input type="checkbox"/> Paid in Full
Other	\$	<input type="checkbox"/> Outstanding Balance _____:
Total Project Cost	\$	

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### Construction Services:

Name

Telephone:

Email:

Address

For City Clerk Use:  
Contractor Business License Number:

### Owner Authorization To Be Completed When Owner, Owner's Agent or Contractor Applies for Building Permit

I, as owner of the subject property, hereby authorize \_\_\_\_\_ to act on my behalf in all matters relative to work authorized by this building permit application.

Print Owner's or Authorized Agent's Name

Date:

### Owner or Authorized Agent Declaration

I am aware that a Building Permit cannot be obtained until this application is approved and the work must not commence until a Building Permit is obtained. By my signature below I attest that all of the information contained in this application is true and accurate to the best of my knowledge and understanding.

Print Owner's or Authorized Agent's Name

Date:

### Important Notes

1. This application becomes void if construction has not begun within 6 months of the date of this application.
2. Fee payment made with this application is **NON-REFUNDABLE**.
3. Owner and Contractor understand that a Certificate of Occupancy will not be issued by the city until the following conditions are satisfied and boxes can be checked

- City has issued a building permit and has received all applicable fees.
- City has conducted its inspections and accepted the work  All subcontractors have City business licenses

4. Owner or contractor to provide the following information, if available:

Total Floor Area (sq. ft.) \_\_\_\_\_  
 Gross Living Area (sq. ft.) \_\_\_\_\_  
 Number of Fireplaces \_\_\_\_\_  
 Number of bathrooms \_\_\_\_\_  
 Height of Building \_\_\_\_\_  
 Type of Heating System: Natural Gas ( ) Electric ( ) Propane  
 Type of heating/cooling: Air ( ) Water ( ) Slab ( )

\*\* (Including Garage, finished basement/attics, decks or porch)  
 Habitable Room Count: \_\_\_\_\_  
 Number of bedrooms: \_\_\_\_\_  
 Number of half/baths: \_\_\_\_\_  
 Garage YES ( ) NO ( ) or Car Port ( )  
 Number of Deck Porches \_\_\_\_\_  
 Porches Enclosed: \_\_\_\_\_ Open \_\_\_\_\_

**Owner or Contractor shall provide a list of all subcontractors with contact information on attached page**

Please provide a list of all subcontractors with phone numbers for each.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

(Attach additional pages as necessary)